

# FULL WEDDING

## *Planning & Coordination*

Coordinating and planning one of the most memorable and special days of your lives, with the best suppliers in the business to ensure that all elements pertaining to your wedding equate to nothing but perfection.

Our **Full Wedding Planning & Coordination** package is an end-to-end service and entails months of meticulous and hands-on planning with the bridal couple and selected suppliers. Our planner will liaise with suppliers on your behalf and plan all elements pertaining to the running of your wedding day.

### INCLUDED IN OUR SERVICE:

- Supplier & Venue liaison
- Onsite food & beverage management
- Onsite supplier management
- Detailed running order / event timeline
- Venue layout/floorplan design
- Planning & Coordination contract

### WE WILL HELP YOU SOURCE:

- Suitable venue within your budget
- Photographer and/or videographer
- Minister / marriage officer
- DJ / Live entertainment
- Catering / beverage suppliers
- All decor & rentals
- Flowers
- Wedding Cake
- Hair & make up
- Stationery design, print & RSVP management

\*This package includes 3x one-on-one consultations with your planner & a site visit to the chosen venue

\*Package rate is dependent on the scope of work, amount of guests and the time of year

\*Rate excludes decor & floral styling, delivery, set up and collection of any items.

